CONGRATULATIONS!!
This is your Bridal Details Sheet

Use this sheet to explore most traditional options for receptions
Feel free to digitally fill out the form, print/scan/email, or mail
Mac users please use Adobe Reader to view/edit/save - download here

BREEZY DAY
PRODUCTIONS
Create and Capture Happiness!

GENERAL DETAILS

Wedding Date: _____

Venue and address: _____

Venue contact ph/email: _____

Name/contact of DJ: _____

Name/contact of room manager: _____

Name/contact of Photographer: _____

Name/contact of Videographer: _____

Bride's first and last name: _____

Groom's first and last name: _____

Preferred method of communication: _____

Other's involved in planning (i.e., mother of bride, friend of family)

Name/contact: _____

Name/contact: _____

DJ will confirm over the phone, all details the Monday before the wedding

Timeline of Events

_____ Ceremony

_____ Cocktail hour

_____ Reception

_____ Introductions

_____ First dance

_____ Cake cutting

_____ Parents dance

_____ Anniv. dance

_____ Bouquet/Garter

_____ Last dance

_____ DJ time frame

CEREMONY DETAILS

Location of ceremony: _____

DJ to provide music: Yes ☐   No ☐

DJ to provide microphone for J.O.P.:   Yes ☐   No ☐

Please list any other DJ related needs for the ceremony: _____

_____

Music Selection

Traditional classical music: Yes ☐   No ☐

or specify below:

Processional song/artist: _____

Bride's Entrance song/artist: _____

Recessional song/artist: _____

BRIDAL INTRODUCTIONS

Receiving line to be introduced: Yes ☐   No ☐

Receiving Line Song/Artist: _____

Bride and Groom Entrance Song/Artist (if different): _____

Please write in preferred order, include how to introduce (parents of., flower girl), and please write difficult names phonetically

1) _____

2) _____

3) _____

4) _____

5) _____

6) _____

7) _____

8) _____

9) _____

10) _____

11) _____

12) _____

Newlywed Couple: _____

(exactly as you want to be annonced ex. Mr and Mrs..)

FIRST DANCE / BLESSING / TOAST

Song/Artist Choice: _____

Song length: ☐ full length   ☐ partial   ☐ Bride and Groom only

☐   Immediately after introductions   ☐ Invite bridal party to dance halfway through song

☐   Other _____   ☐ Invite bridal party and guests halfway through

Person to give blessing: _____

Person(s) to give toast: _____

Person(s) to give toast: _____

Person(s) to give toast: _____

CAKE CUTTING

☐   After main course   ☐   After salad

☐   Background music   ☐ w/ announcment

Song/Artist: _____

OPENING UP THE DANCE FLOOR

☐   with Bride and Groom's first dance

☐   with Parents' dances

☐   other: _____

PARENTS DANCES

☐   Bride & Father dance: (song/artist)_____

☐   Groom & Mother dance: (song/artist)_____

some song recommendations - The Way You Look Tonight (Sinatra), It Had To Be You (Harry Connick Jr.), What A Wonderful World (Louis Armstrong), Sunshine Of My Life (Stevie Wonder), You've Got A Friend (James Taylor), Lucky (Jason Mraz), Daughters (John Mayer)

REMAINING DETAILS

Centerpieces to be given away by DJ: Yes ☐   No ☐   Closest birthday ☐

Birthdays to announce: _____

announce with a song dedication?   Yes ☐   No ☐   (song/artist) _____

Anniversaries to announce: _____

announce with a song dedication?   Yes ☐   No ☐   (song/artist) _____

☐   Traditional anniversary dance: DJ counts through the years until the couple married the longest is the last couple dancing. All other couples make a circle around the last couple.

Who will be invited to the dance floor?   Married couples only ☐   All couples ☐

Presenting of flowers?   Yes ☐   No ☐

☐   Other tradition (please specify): _____

Throwing of Bouquet: Yes ☐   No ☐   (song/artist) _____

     or presenting of bouquet: Yes ☐   No ☐   (song/artist) _____

       Throwing of Garter: Yes ☐   No ☐   (song/artist) _____

     Garter to be placed on bouquet recipient's leg ☐ or presented ☐

     Couple to share in a special dance: Yes ☐   No ☐   (song/artist) _____

LAST DANCE

Will Bride and Groom be changing before last dance: Yes ☐   No ☐

Last dance song choice: (song/artist) _____

☐   Bride and Groom to perform last dance. Followed by one more fast song w/ all guests invited to dance. Closing comments by Emcee.

☐   Guests form circle around dance floor, Bride and Groom start last dance. Guests invited to join half way through, followed by one more fast song. Closing comments by Emcee

☐   Bride and Groom and all guests are invited to last song.

SPECIFIC NOTES ENTER BELOW

ARTISTS / SONGS YOU LIKE

MUST PLAY LIST

DO NOT PLAY LIST